

# DELAWARE VALLEY SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: GUIDES FOR PLANNED  
INSTRUCTION

ADOPTED: JUNE 18, 2015

REVISED: MAY 14, 2015

106. GUIDES FOR PLANNED INSTRUCTION	
<p>1. Authority Title 22 Sec. 4.4 Pol. 107</p>	<p>Guides shall be prepared for all planned instruction adopted by the Board in order to direct and assist the professional staff toward the attainment of academic standards established for a course of study.</p>
<p>2. Guidelines</p>	<p>Each guide may contain, as appropriate to that planned instruction:</p> <ol style="list-style-type: none"> <li>1. Objectives of the instruction.</li> <li>2. Concepts and skills to be taught.</li> <li>3. Suggested activities designed to achieve the objectives.</li> <li>4. Suggested methods of instruction.</li> <li>5. Assessment criteria and methods intended to evaluate the extent to which learning objectives have been achieved.</li> </ol>
<p>3. Delegation of Responsibility</p>	<p>Each teaching staff member shall conduct the assigned planned instruction in accordance with the guide. Any deviation from its content must be approved in advance by the principal or designee.</p> <p>Each guide shall be construed as providing a basic framework for the planned instruction. Within this framework, each teacher shall use the guide in a selective manner best designed to meet the needs of students.</p> <p>Each teacher shall use the planned instruction guide as the core of the course s/he has been assigned to teach.</p> <p>The Superintendent or designee shall be responsible for development and implementation of a plan for preparation of such guides which includes:</p> <ol style="list-style-type: none"> <li>1. Participation by appropriate staff members and resource personnel.</li> </ol>

Title 22 Sec. 4.13	<p>2. Continuing research in instructional methods, materials, activities and assessment strategies.</p> <p>3. Systematic review of all guides to ensure their continuing effectiveness in achieving established academic standards.</p> <p>A system of administrative review shall be implemented to ensure that guides are being followed by teaching staff members to the degree of conformity required.</p> <p>Copies of all current guides for planned instruction shall be kept on file electronically in the office of the Superintendent.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1511, 1512</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4, 4.11</p> <p>Board Policy – 000, 107</p>
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